

Application for Employment

Personal	Last name	First	Middle or Maiden	Date	
	Street address			Social Security No.	
	City, state, zip			E-mail address	
	Home phone ()		Cell phone ()		Pay expected
	Position desired			Date available to begin work?	
	Are you legally eligible for employment in the United States?				

Education	School	Name, address of school	Course of study	Years completed	Diploma or Degree
	High				
	College				
	Other (Specify)				

Membership in Professional or community Organizations
(You may omit those that disclose your race, religious creed, color, national origin, ancestry, sex, age, or any other status protected by applicable law)

Professional Achievements, Honors and Awards

Employment Record	Please list present and past employment (full time and part time), beginning with most recent.
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Organization	Telephone ()
Street Address City State Zip	Employed (give Month and Year) From To
Name of supervisor	Salary
Job Title	Reason for leaving

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Street Address City State Zip	Employed (give Month and Year) From To
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List names, addresses, and contact information of three references that are not family members.

1. _____ phone: _____

2. _____ phone: _____

3. _____ phone: _____

I give permission to Small Blessings, Inc. to contact these references. _____
(Signature)

Professional Activities

1. Do you consider your work _____ just a job or _____ a career?
2. Did you enroll in any college courses for credit last year? no _____ yes _____
3. Are you currently working toward a degree or credential? no _____ yes _____
4. On the average, how many hours per week do you spend over and above what you are paid for
in activities related to early childhood? _____ hours
5. What professional organizations do you currently pay dues to?

6. What professional journals and/or magazines do you currently subscribe to?

7. How many professional books did you read last year?
 _____ none _____ 1 to 3 _____ 4 or more
8. How many advocacy letters to elected representatives or to the editor of your local newspaper have you written during the past year?
 _____ none _____ 1 to 3 _____ 4 or more
9. How many professional conferences/workshops did you attend last year?
 _____ none _____ 1 to 3 _____ 4 or more
10. How many workshops or lectures did you present to professional groups during the past year?
 _____ none _____ 1 to 3 _____ 4 or more
11. Do you expect to be working in the field of early childhood three years from now?
 _____ no _____ yes If no, why? _____

Professional Philosophies

Values are enduring beliefs – ideas that we cherish and regard highly. Values influence the decisions we make and the course of action we follow. Some values we prize more deeply than others; they become standards by which we live. The purpose of this assessment is to provide an opportunity for you to share the values and beliefs that guide your teaching practices.

Part I. Complete the following sentences.

1. I think children are generally _____
2. When children are unhappy, it's usually because _____
3. I get angry when children _____
4. The most important thing a teacher can do is _____
5. Children should not _____
6. All children are _____
7. I wish parents would _____
8. When parents _____ I feel _____

Part II. Circle the five traits and characteristics you would like children to be or have as a result of their preschool experience with you.

Adventurous	appreciates beauty	determined	friendly	energetic
polite	respectful	affectionate	altruistic	self-starter

obedient proud confident sense of humor honest spontaneous
industrious persistent assertive creative risk-taker
desire to excel open-minded inquisitive caring cheerful
independent thinker

If you had a role in selecting your co-workers, what qualities would you look for?

What can teachers do to improve society's view of early childhood education?

If a child hits you, what would you do?

What do you do when a child cries for his parents when they leave? What if the crying persists for weeks?

Describe a situation where you had a conflict with one of your co-workers. How did you handle the situation?
